

Healthwatch Brighton and Hove (HWBH)
Community Interest Company (CIC)
Agenda
Board of Directors meeting in public
Monday 8th February 2021 2.00pm - 4.00pm on Teams

AGENDA

Time	Item No.	Item	Lead
2.00	1.	Welcome + declarations of interest - introductions, members of the public, staff, volunteers, Board members	Chair
2.05	2.	Minutes of Last Meeting 7 th Dec 2020 see attachment 1 below	Chair
2.05 -2.15	3.	<p>Actions/Matters Arising:</p> <ul style="list-style-type: none"> • The workplan will in future include an indication of Healthwatch in Sussex projects and any additional funding sources • Companies House to be advised of new Board members • HW staff have been awarded the performance bonus in line with Board instructions • HWB&H website to be updated with Board member information 	Chair
2.15 - 2.20	4.	<p>HW Board Away Day feedback:</p> <ul style="list-style-type: none"> • Revised priority setting process to be implemented - Lester Coleman and Steve Innett, Board report back April 2021 • Board members 'Project Sponsor' role to be implemented - David Liley & Fran McCabe, Board report back April 2021 	Chair

Time	Item No.	Item	Lead
2.20-2.45	5.	Welcome John Reading, Healthwatch B&H Commissioner Discussion on the re-commissioning of Healthwatch B&H	Chair
2.45 - 3.10	6.	COVID update & workplan - Vaccine information line, LGA Webinars on Hospital discharge, Healthwatch in Sussex projects attachment 2	David Liley
3.10 - 3.20		Comfort break	
3.20 - 4.10	7.	Project focus - This is an opportunity for Board members to ask staff questions about their work it will be assumed that the papers have been read and staff will not make detailed presentations. <ul style="list-style-type: none"> • COVID and HWB&H bulletins - Alan Boyd • Digital disadvantage - Dr Lester Coleman • Care Home Webinars and Dental Services - Michelle Kay 	Staff team
4.10 - 4.20	8.	Financial report: Latest estimate Attachment 3	Bob Dechene
4.20 - 4.30	9.	Any other Business - Fran, Policy review input from Board members + close of the meeting	

ATTACHMENT 1: Draft Board Minutes

ATTACHEMENT 2: Up-dated Workplan [link to follow]

ATTACHEMENT 3: Financial report [to be tabled]