

**Healthwatch Brighton and Hove (HWBH)
Community Interest Company (CIC)**

Agenda

Board of Directors meeting in public

Monday 8th July, 2024

4:00pm – 6:00pm

Hanover Room, Brighthelm Centre, North Road, Brighton BN1 1YD (hybrid joining instructions will be sent with the board papers)

Agenda item	Timing	Item	Lead
1.	4:00 – 4:05	Welcome + declarations of interest (verbal update)	Chair
2.	4:05 – 4:15	Minutes from Healthwatch Board 8 th April 2024 and Matters Arising (paper).	Chair
3.	4:15 – 4:30	Public questions (dropped if no questions received)	Chair/CEO
4.	4:30 – 4:55	a) HWBH Engagement Strategy (paper) b) HWBH Decision making and planning policy (paper)	Lester Coleman
5.	4:55 – 5:15	CEO update: to include a) Staffing changes (verbal update) b) HWBH Strategy (paper) c) HWBH Risk Register updates (paper)	CEO
		CLOSED AGENDA ITEMS (Not open to members of the public)	
6.	5:15 – 5:25	Finance Report (paper)	Finance Director
7.	5:25-5:35	Contract renewal update (verbal update)	CEO
8.	5:35-6:00	Board recruitment and Governance review, an update on what's been happening so far (verbal updates)	Chair
	6.00	Meeting closed	