

**Healthwatch Brighton and Hove (HWBH)  
Community Interest Company (CIC)**

**Agenda**

**Board of Directors meeting in public**

**Monday 21<sup>st</sup> October 2024**

**4:00pm – 6:00pm**

**Hanover Room, Brighthelm Centre, North Road, Brighton BN1 1YD (hybrid joining instructions will be sent with the board papers)**

<b>Agenda item</b>	<b>Timing</b>	<b>Item</b>	<b>Lead</b>
1.	4:00 – 4:05	Welcome + declarations of interest (verbal update)	Chair
2.	4:05 – 4:15	Minutes from Healthwatch Board 8 <sup>th</sup> April 2024 and Matters Arising (paper).	Chair
3.	4:15 – 4:30	Public questions (dropped if no questions received)	Chair/CEO
4	4:30 – 4:35	Appointment of new Director	Chair
5.	4:35 – 5.00	Project updates	Staff team
6.	5.00 – 5:15	CEO update	CEO
		<b>CLOSED AGENDA ITEMS</b> (Not open to members of the public)	
7.	5:15 – 5:25	Finance Report (paper)	Finance Director
8.	5:25 – 5:50	Discussion about reserves policy and use of reserves for current financial year	CEO / Finance Director
9.	5:50-6.00	Contract renewal update (verbal update)	CEO
	6.00	Meeting closed	