

**Healthwatch Brighton and Hove (HWBH)
Community Interest Company (CIC)**

Agenda

Board of Directors meeting in public

Monday 15th January, 2024

4:00pm – 6:00pm

Board Room, South East Dance, 28 Kensington Street,

Brighton BN1 4AJ

This is a hybrid meeting (please advise if you intend to join online so that joining instructions can be sent)

| Agenda item | Timing | Item | Lead |
|--------------------|---------------|---|------------------------------------|
| 1. | 4:00 – 4:05 | Welcome + declarations of interest (Verbal update) | Chair |
| 2. | 4.05 – 4.15 | Minutes from Healthwatch Board 11 th September 2023 and Matters Arising (paper). | Chair |
| 3. | 4:15 – 4:30 | Public questions | Chair/CEO |
| 4. | 4:30 – 5:15 | University Hospitals Sussex Trust, Dr George Findley, CEO (presentation + Q&A) | Chair |
| 5. | 5:15 – 5:30 | Safeguarding (verbal update) | HWBH Safeguarding Lead, Brigid Day |
| 6. | 5:30 – 5:35 | Workplan (paper and verbal update) | CEO |
| 7. | 5:35 – 5:45 | Staff team projects update (verbal updates) | Staff team |
| 8. | 5:45 – 5:50 | AOB: a. Business Continuity Plan (revised) Paper for Board to note. | CEO |

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|-----|-------------|---|------------------|
| | | b. HWBH policies – Board sign off (verbal update) | |
| | | CLOSED AGENDA ITEMS (Not open to members of the public) | |
| 9. | 5:50 – 5:55 | Finance Report (paper and verbal update) | Finance Director |
| 10. | 5:55– 6:00 | Contract renewal update | CEO |
| | 6.00 | Meeting closed | |