

**Healthwatch Brighton and Hove (HWBH)
Community Interest Company (CIC)**

Agenda

Board of Directors meeting in public

Monday 11th September, 2023

4:00pm – 6:00pm

Room 4, BMECP, 10A Fleet Street, Brighton BN1 4ZE.

This is a hybrid meeting (please advise if you intend to join online so that joining instructions can be sent)

Agenda item	Timing	Item	Lead
1.	4:00 – 4:10	Welcome + declarations of interest (Verbal update)	Chair
2.	4.10 – 4.25	Minutes from Healthwatch Board 5 th June 2023 and Matters Arising (paper).	Chair
3.	4:25 – 4:35	Approval of change of Board meetings to quarterly. (verbal update)	Chair
4.	4:35 – 5:00	Staff team projects update (verbal update)	Staff team
		Comfort break	
		CLOSED AGENDA ITEMS (Not open to members of the public)	
5.	5:05 – 5:20	Finance Report (paper)	Finance Director
6.	5:20 – 5:35	Update from Liaison Lead (paper)	Kat
7.	5:40 – 5:50	Contract renewal update (Verbal update)	CEO
8.	5:50 – 6:00	AOB	
	6.00	Meeting closed	